



## **Expressions of Interest Application Form for appointment to the Tasmanian Aboriginal Heritage Council**

The Aboriginal Heritage Council is a 10-member Statutory Council established under the *Aboriginal Heritage Act 1975*. Membership is comprised of appropriately skilled and qualified Tasmanian Aboriginal people, from which a Chair is appointed by the Minister. Council members are appointed by the Governor, on the recommendation of the Minister.

New Aboriginal cultural heritage legislation is currently being prepared and we anticipate the draft Exposure Bill to go out for consultation later this year. The new legislation is expected to provide for a strengthened Aboriginal Heritage Council. Due to this, appointment to the Council will be for a period of 12 months.

The Council provides advice and recommendations to the Minister for Aboriginal Affairs on a broad range of matters relating to Aboriginal heritage, including consideration of permit applications and the management of Aboriginal cultural values in the Tasmanian Wilderness World Heritage Area. The Council also supports the development of information materials to inform the public and key stakeholders about the *Aboriginal Heritage Act 1975*, and best practice for managing Aboriginal heritage.

The Tasmanian Government is currently seeking applications from Tasmanian Aboriginal people to be appointed to the Council (multiple positions). Applications are encouraged from Aboriginal people with knowledge or expertise in Tasmanian Aboriginal heritage management, cultural values presentation and interpretation, understanding of legislation and assessment processes, and/or governance experience.

Appointments to the Tasmanian Aboriginal Heritage Council are remunerated. Meetings are held in Hobart and reimbursement of reasonable travel expenses can be made.

Please complete the following sections to submit your application for appointment.

### **PART I – Applicant Information**

First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Gender: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Country of Birth: \_\_\_\_\_

## PART 2 – Selection Criteria

Please attach a statement of no more than two pages addressing the following criteria and outlining your reasons for seeking appointment to Council. **Provide your statement together with a resume** demonstrating your relevant skills and experience.

1. Knowledge and expertise relating to one or more of the below:
  - a. Tasmanian Aboriginal cultural heritage (particularly Aboriginal cultural heritage management).
  - b. Aboriginal cultural values presentation and interpretation.
  - c. Understanding of relevant legislation and associated regulatory and assessment processes.
  - d. Governance experience.
2. An understanding of and capacity to represent the aspirations, key issues and challenges affecting Aboriginal people in Tasmania.
3. Interpersonal and communication skills, including:
  - a. the capacity to provide recommendations and advice on complex issues, as part of a team; and
  - b. as part of the Council, the ability to liaise effectively with senior Government staff, including the Director of National Parks and Wildlife, the Minister for Aboriginal Affairs, specialists, and stakeholders, and negotiate satisfactory outcomes.

## PART 3 – Declaration

The Department of Premier and Cabinet (the Department) manages all personal information provided in support of an appointment application in accordance with the *Personal Information Protection Act 2004*. The personal information you provide in this statement is required for application processing and assessment purposes. Should you have any questions about the handling of this information, please contact the Department.

When you provide us with information about other individuals, we rely on you to make them aware that such information will or may be provided to us as part of the application process.

Your signature below confirms your consent in relation to how the information you have provided in this application will be used by the Department.

*I consent to the Department's use of personal information in this application as part of administering appointments to statutory authorities and advisory committees.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

## **PART 4 – Eligibility**

A Council member must be an Aboriginal person who:

- is eligible under the Tasmanian Government's policy on *Eligibility for Tasmanian Government Aboriginal and Torres Strait Islander programs and services\**;
- is resident in Tasmania; and
- can demonstrate achievement against the selection criteria.

*\* Details about the Government's eligibility policy are on the Eligibility Form that is included in the application documents. For further information regarding eligibility contact Aboriginal Partnerships in the Department of Premier and Cabinet on (03) 6232 7569 or [OAA@dpac.tas.gov.au](mailto:OAA@dpac.tas.gov.au).*

*\* If you have already been deemed eligible or are an existing member of the Council, you do not need to provide additional evidence.*

### **Have you completed and attached an eligibility form?**

Yes

No  I am an existing Council member / have previously provided evidence of eligibility.

### **Description of key duties**

Meeting attendance:

- Meetings occur on the last Friday of each month in Hobart, attendance in person is preferred.
  - If not possible, Council members are responsible for ensuring they have access to reliable internet and appropriate IT resources to attend remotely.
- Travel and accommodation costs are reimbursed.

Time commitments:

- One full day per month for the Council meeting.
  - Additional time to review papers and prepare for meetings in advance.
- Out-of-session business as required (limited).

Professional conduct:

- Participating in evidenced-based, impartial decision-making in the best interests of Tasmania's Aboriginal cultural heritage values.
- Acting on Council duties in a timely manner and with due diligence.
- Treating all with respect and without harassment, victimisation or discrimination.
- Complying with and representing any decisions or policies of the Council.

For further information please contact [aboriginalheritagecouncil@dpac.tas.gov.au](mailto:aboriginalheritagecouncil@dpac.tas.gov.au).

a) Do you understand and agree to the commitments of Council membership including its Code of Conduct?

Yes

No

b) Do you have IT resources for remote attendance at Council meetings, if required?

Yes

No

**Thank you for completing this application to become a member of the  
Tasmanian Aboriginal Heritage Council.**

Please submit your full application package, comprising:

- Completed EoI (this form)
- Statement of claims against criteria for Council Membership (up to two pages)
- Resume
- Eligibility form (if required)

by Sunday **15 October 2023**

Please also advise in your application if you have any access or support requirements to ensure that we can arrange necessary adjustments.

**Applications should be submitted to – [aboriginalheritagecouncil@dpac.tas.gov.au](mailto:aboriginalheritagecouncil@dpac.tas.gov.au)**

For information about any part of the application process or requirements, please email [aboriginalheritagecouncil@dpac.tas.gov.au](mailto:aboriginalheritagecouncil@dpac.tas.gov.au) or phone (03) 6232 7893.

For further information about the Aboriginal Heritage Council and heritage protection in Tasmania, please see [www.aboriginalheritage.tas.gov.au/council-site](http://www.aboriginalheritage.tas.gov.au/council-site).